

LOCAL AUTHOR CONSIGNMENT GUIDELINES

Congratulations on writing a book! Books & Sundry is happy to support local authors. We know what it's like to pursue a dream and wish you the best of luck.

In consultation with others in the bookselling industry, we have created these guidelines to make the process as simple and clear as possible for all parties involved.

Please note that all phone and in-person inquiries will be directed to this page.

DO NOT DROP OFF A COPY OF YOUR BOOK. We will ask for a review copy of your book if necessary. Any and all copies left for review will be considered a donation.

Please review the following information:

If Your Book Is Available Through Ingram

If your book is available through Ingram at the industry standard discount of at least 40%, and is returnable to Ingram, please email the following information to glenda@booksandsundryshop.com

Title of Book, ISBN, name of author and author's contact information

If Your Book Is NOT Available Through Ingram

If your book is NOT available through Ingram at the standard industry discount of at least 40%, then please review the following terms before continuing:

If the Local Author Team selects your book for store inventory, please understand that:

1. Books & Sundry agrees to display 1 copy of the book ON CONSIGNMENT at a discount of 60% off the retail price of the book.
2. Books must have a spine displaying the title and author's name (no spiral-bound books).
3. If the book sells and the Local Author Team determines more copies are needed, they will request additional copies at a discount of 46% off of the retail price of the book ON A CONSIGNMENT BASIS with any unsold copies being returnable to the consignor.
4. We agree to display books for a maximum of 3 months. As books sell, we may request additional copies from the consignor and/or extend the 3 month timeline. At the end of the consignment period, we will request any unsold book be picked up by the consignor.
5. If unsold books have not been picked up after 30 days, we will have no financial liability for the books. The books will be considered abandoned and will be donated to a literary charity of our choice.

6. We will pay only for items sold. Damaged or stolen items are the sole financial responsibility of the consignor.
7. Books & Sundry is under no obligation to review, promote, or prominently display the consigned books beyond placing them on our designated consignment shelves.
8. Consignment payments will ONLY be sent twice a year - at the end of January and at the end of June.

If you agree to the above terms, then please complete the form available at www.booksandsundryshop.com/application

For Everyone Requesting We Carry Their Book

The Local Author Team will evaluate your book for: fit in the store, literary quality, shelf appeal, and readiness to market and promote. The most common reasons we don't carry books are:

Not available through Ingram and/or not available at a standard discount
Author name/title not listed on the spine
Design and/or production standards don't match our expectations for stock
Book doesn't match curatorial needs

Do note that the Local Author Team will not provide feedback on their decision.

Please only send the form once. It may take several weeks before a decision is made. We will contact you if we decide to carry your book. ***We do not review local author requests during the months of November and December.***

Other things to note:

We request that your book is not available at a lower retail price anywhere else.

Be considerate of our store. If you have a website or social media presence, don't let Amazon be the only link available. Books & Sundry often shares social media posts in which we're tagged, but we won't share anything that mentions or links only to Amazon.

Encourage friends, family, and other contacts to purchase your book at Books & Sundry.

Contact your local media and mailing lists to announce that your book is available at Books & Sundry and send out press releases, review copies, and other promotional materials.

Get involved with book clubs, libraries, and other community organizations. Greater success comes from a wide array of author-coordinated promotion.